

	LANE COUNTY SHERIFF'S OFFICE POLICY	Number: G.O. 7.02
		Issue Date: March 21, 2005
		Revision Date: November 2, 2005; July 8, 2020
CHAPTER: Patrol		Related Policy: G.O. 2.02 (Contracts Agreements)
SUBJECT: Municipal Contracts		Related Laws: ORS Chapter 190, Respective Municipal Ordinances

POLICY: The Sheriff's Office will provide law enforcement services to any municipality or other governmental unit who chooses to contract with the Sheriff's Office for such services.

RULE: None

PROCEDURE:

I. Duties of Deputies Assigned to Municipal Contract Police Services

- A. Employment rights of deputies assigned under a contract for law enforcement services will not be abridged by the Sheriff's Office.
- B. Deputies assigned to contracts, either continual or temporary, shall have the responsibility to:
 - 1. Fulfill general Law Enforcement duties.
 - 2. Enforcement of Municipal Laws and applicable ordinances.
- C. Calls for Service

Generally the Contract Deputies will only respond to the calls for service within either the geographical boundaries or the type or nature of calls for service as defined in the contract.

- 1. Geographical areas may include municipal boundaries, specific locations such as event grounds, specific parks, or other definable territories. Whenever possible, dispatch should be provided a map of the contract area and/or a list of specific call types that will be handled by the Contract Deputies.
- 2. A Contract Deputy may be sent and/or respond to a call outside of either the geographical or the nature of the call contracted, under the following circumstances:

- a. With the approval of the Contract Sergeant, or if the Contract Sergeant is not available, the on duty Main Office Supervisor.
 - b. The call for service is a priority one or two call that involves eminent danger to a person.
3. When feasible, shift supervisors should have a Main Office unit cover the contract position if a contract deputy is sent to a call outside of the geographical area of the contract.
4. Contract Deputies may respond to calls for service, which the Main Office does not normally respond to, but the contracting agency requests contract deputy response. If no contract deputy is on duty, the response reverts back to the Main Office policies and procedures. Calls for service within a contract city will be dispatched under the following guidelines:
 - a. When on duty, contract deputies will be dispatched to all calls for service within the contract city.
 - b. When a contract deputy is not on duty in a contract city, calls for service within that city that do not require immediate response, as determined by the on duty shift supervisor, will be held by dispatch until the next contract deputy is on duty.

II. Duties of Supervisor Assigned to Municipal Contract Police Services

- A. Contract sergeants will supervise deputies assigned to contracts and maintain current scheduling of contract deputy shifts to include time off, training, etc.
- B. Contract sergeants will act as the liaison for city/county administrative issues, coordinating the Sheriff's Office response to address needs identified by the city staff.
- C. Contract sergeants will prepare the annual contract for police services in coordination with city staff and the Sheriff's Office fiscal section. The contract sergeant will present prepared contracts for approval by the Sheriff's Office and city.